



政府戶口申請 / 資料更改表格 Government Account Application / Change Information Form

請選擇所需服務及填妥本申請表格傳真至 2665 8686 或電郵至 govt@coolwater.com.hk 客戶服務部或登入清涼水網站上傳資料

Please complete this Application Form and send to our Customer Service Department by fax at 2665 8686 or email to govt@coolwater.com.hk or log in <https://www.varecool.com/> to upload information

所需服務 Required Service	<input type="checkbox"/> 開戶 <input type="checkbox"/> Open New Account	<input type="checkbox"/> 結束戶口 <input type="checkbox"/> Close Account	<input type="checkbox"/> 重新開戶 <input type="checkbox"/> Re-open Account
	<input type="checkbox"/> 獨立月結單 <input type="checkbox"/> Separate Statement	<input type="checkbox"/> 合併月結單 <input type="checkbox"/> Combine Statement (客戶號碼 Customer Code _____)	<input type="checkbox"/> 更改客戶資料 <input type="checkbox"/> Change Customer Information (祇需填寫更改部份 Fill in change(s) in information only)
客戶資料 Customer Information			
客戶號碼 Customer Code	生效日期 (表格收到後七個工作天內生效) Effective Date (7 working days after application form is received)		
政府部門 Dept. Name	單位名稱 Section Name		
送貨地址 Delivery Address	室 Room	樓 Floor	座 Block
	街道 Street	大廈 Building	
		地區 District	*香港/九龍/新界 *HK/KLN/NT
聯絡 Contact	*先生/女士/太太 *Mr/Ms/Mrs	電話號碼 Telephone	傳真機號碼 Fax No.
	電郵地址 #Email – Address _____ (receive correspondence and billing 接收通訊及賬單)		
*我們將以此電郵/傳真於生效日期前與客人聯絡並提供客戶號碼、密碼及送貨期作訂購用途。Before the effective date, we will provide you with your account information via email/fax for ordering purposes.			
更改細節 Change of Company / Customer Details			
請在適當的方格內加上“✓” Please enter “✓” in the appropriate box(es)			
<input type="checkbox"/> a. 更改政府部門及單位名稱 Change Dept. & Section Name	<input type="checkbox"/> b. 更改送貨地址 Change Delivery Address	<input type="checkbox"/> c. 更改賬單 / 電郵地址及資料 Change Billing / Email Address & Info	
a. 更改政府部門及單位名稱 Change Dept. & Section Name			
現時名稱 Current Name			
新名稱 New			
b. 更改送貨地址 Change Delivery Address			
新送貨地址 New Delivery Address	室 Room	樓 Floor	座 Block
	街道 Street	大廈 Building	
		地區 District	*香港/九龍/新界 *HK/Kln/NT
聯絡 Contact & Email	*先生/女士/太太 *Mr/Ms/Mrs	電話號碼 Telephone	傳真機號碼 Fax No.
	電郵地址 #Email – Address _____ (for correspondence and billing use 接收通訊及賬單)		
c. 更改賬單 / 電郵地址及地址 Change Billing / Email Address			
新賬單地址 New Statement Address	室 Room	樓 Floor	座 Block
	街道 Street	大廈 Building	
		地區 District	*香港/九龍/新界 *HK/Kln/NT
聯絡及電郵 Contact & Email	*先生/女士/太太 *Mr/Ms/Mrs	電話號碼 Telephone	傳真機號碼 Fax No.
	電郵地址 #Email – Address _____ (for correspondence and billing use 接收通訊及賬單)		
* 請刪去不適用者 Delete whichever not appropriate			
# 送貨地址更新會透過電子郵件通知 Change of delivery address is notified by email			
## 如以 P-Card form 付款, 請傳真到會計部 26602736/26621990 For payment settlement by P-Card form, please send to Accounts Department 26602736/26621990			
授權簽署及部門/單位印鑑 Authorized Signature & Department/Section Chop		授權人簽署及新部門/單位印鑑 Authorized Signature & New Department/Section Chop	
姓名 Name		姓名 Name	
職位 Title		職位 Title	
日期 Date		日期 Date	

備註 Notes : 依據條款, 任何遺失或損壞或未能退還之水樽, 以每個港幣伍拾元計算作賠償。According to the terms and conditions, each lost/damaged bottle will be charged at HK\$50.00.

For Internal Use-Sales Department

Propose Credit Term	Approved By
Propose Credit Limit	Date

For Internal Use Finance

Credit Term	Approved By
Credit Limit	Date

甘泉食品有限公司 香港新界大埔工業邨大利街6號5樓

FOUNTAIN FOOD PRODUCTS LTD. 5th Floor, 6 Dai Li Street, Tai Po Industrial Estate, New Territories, Hong Kong.

Hotline for Government Account 政府客戶專用熱線: 2121 7106 Order Hotline 訂購熱線: 2663 7088 Fax 傳真: 2665 8686

A member of CK Hutchison Holdings
長江和記實業成員